Curriculum Committee



**January 15, 2021** (8-9:30am)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Dustin Bare, Nora Brodnicki, George Burgess, Elizabeth Carney, Amanda Coffey, Jeff Ennenga, Megan Feagles (Recorder), Eden Francis, Sharron Furno, Sue Goff, Shalee Hodgson, Kerrie Hughes, Jason Kovac, Alice Lewis (Alternate Chair), Mike Mattson, Patricia McFarland, Tracy Nelson, David Plotkin, Scot Pruyn (Chair), Lisa Reynolds, Cynthia Risan, Terrie Sanne, Charles Siegfried, Casey Sims, Dru Urbassik, Andrea Vergun, Helen Wand, Jim Wentworth-Plato

**Guests:** Rich Albers, April Chastain, Jay Leuck, Rick Lockwood, Joan San-Claire, Shelly Tracy

**Absent**: ASG Representative, Rick Carino, Kara Leonard, Tara Sprehe, Sarah Steidl

1. **Welcome & Introductions**
2. **Approval of Minutes**
   1. Approval of the December 4, 2020 minutes

*Motion to approve, approved*

1. **Consent Agenda**
   1. Course Number Changes
   2. Course Title Change
   3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Course and Program Approvals**

**AUTOMOTIVE**

The following changes are all related to a complete program redesign

**Goals:**

1. address faculty and student work load
   1. instructors were teaching too many disciplines at one time
   2. allow a student to take one automotive class at a time to help them better focus and comprehend
2. employment and gaining industry partnerships
   1. new program has a built in section that allows time for students to be employed while being a full time student. This is our internship program. This course will better align our students, program, and industry together
3. create more opportunity and flexibility for a new student to enter our program
   1. A new student has the potential to not only enter our program at any term, they could enter a course that starts midterm as well
4. how could we better partner and serve the industry we teach

Jay Leuck and Rick Lockwood presented

* 1. **Course Hours, Instructional Method, Credits Change**
     1. AM-129, 130, 131, 133, 223, 224, 235, 245
     2. All courses changing to 100 LE/LA, 5 Credits
     3. College committed to hiring a part-time faculty member. The program revision will create more opportunities for employment of the part-time faculty pool.

*Motion to approve, approved*

* 1. **New Courses**
     1. AM-101, 142, 201, 225, 229, 242
     2. AM-101
        1. Prepare students who are new to the college and the auto service program for success. Taken in first term of the program.
        2. AM-142
           1. First half of Engine Performance
        3. AM-201
           1. Better prepare students for successful transition into the workforce
        4. AM-225
           1. Needed a dedicated course for the new technology in the area of safety systems that continue to be added to vehicles
        5. AM-229
           1. Continuation of AM-129
        6. AM-242
           1. Second half of Engine Performance. Continuation of AM-142

*Motion to approve, approved*

* 1. **Program Amendments**
     1. Under Car Technician – Automatic Transmission CPCC
        1. Total credits change from 40 to 33
     2. Under Car Technician – Manual Transmission CPCC
        1. Total credits change from 40 to 28
        2. 28 credits aren’t enough for students to earn financial aid. Programs have to be at least 33 credits.
     3. Automotive Service Technology AAS
        1. Total credits change from 94-95 to 90-91

*Motion to approve, approved*

* 1. **Program Suspensions**
     1. Under Hood Technician CPCC
        1. Won’t be possible to offer with the program redesign

*Motion to approve, approved*

* 1. **Course Hours, Instructional Method, Credits Change**
     1. PIE-091
        1. Andrea Vergun presented
        2. The Saudi Arabian Cultural Mission (SACM) program has been discontinued, so this arrangement is no longer necessary or desirable. Revised PIE-091A to be more generic, and renamed it as PIE-091

*Motion to approve, approved*

* 1. **Course Inactivations**
     1. PIE-091B, 091C, 091D, 091H, 094
        1. Andrea Vergun presented
        2. 091s: The SACM program has been discontinued, so this arrangement is no longer necessary or desirable.
        3. 094: Our justification is that there is rarely demand for the course, and the PIE no longer has sufficient numbers enrollment to support running the course, even if a few students requested it. (Unlike other courses, it is not cross listed with an ESL courses; no resident students would need to take this course.)

*Motion to approve, approved*

* + 1. APR-115UW, 116UM, 116UW, 117UM, 118UM
       1. Shelly Tracy presented
       2. PGE is no longer using these courses.
       3. They are being replaced with electives in the programs

*Motion to approve, approved*

* + 1. ART-116, DMC-194, DMC-195
       1. Nora Brodnicki presented
       2. ART-116: stopped offered a few years ago after “color” was added to ART-115. This aligns with PSU’s offerings.
       3. DMC-194 and 195 are equated to ENG-194 and ENG-195, which will remain active. It is better for Advisors and students to only have one set of courses.

*Motion to approve, approved*

* 1. **New Courses**
     1. FRP-255, FST-205, 207, 240, 245
        1. Jeff Ennenga presented
        2. Industry request
        3. FRP-255 will be reviewed for Related Instruction at a later date
           1. Why isn’t this a course that Health/PE offers?
           2. Fire physical education requirements are very specific and this course prepares students for fire-specific applications
        4. FST courses will eventually be part of a certificate

*Motion to approve, approved*

* 1. **Program Amendments**
     1. **Group 1: AS, Computer Science, PSU**

Rich Albers presented

* + - 1. Moved the BI/CH/PH requirements from first year to second year to make the first year more manageable
      2. added CS-160 to the first term to give students some useful intro material.
      3. Total credits change from 100-106 to 100-102

*Motion to approve, approved*

* + 1. **Group 2: Apprenticeship**

Shelly Tracy presented

* + - 1. Construction Trades, General Apprenticeship AAS
         1. Update Computation Related Instruction to say “except MTH-080”
      2. Electrician Apprenticeship Technologies AAS
         1. Total credits change from 90-101 to 90-102
         2. Update Computation Related Instruction from 3-4 to 4-5 credits and to include note of “except MTH-080”
         3. Removed courses that are planned for inactivation and adjusted elective credits accordingly.
      3. Industrial Mechanics and Maintenance Technology Apprenticeship AAS
         1. Total credits change from 90-96 to 90-94.
         2. Use MTH-080 as Computation Related Instruction, adjust elective credits.

*Motion to approve, approved*

* + 1. **Group 3: Accounting**

Joan San-Claire presented

* + - 1. Accounting Assistant AAS
         1. Added BA-112. Added EC-201 or EC-202 to elective options
      2. Accounting Clerk CC
         1. Only catalog note changes. Added EC-201 or EC-202 to elective options

*Motion to approve, approved*

* + 1. **Group 4: Horticulture**

April Chastain presented

Through Assessment and Guided Pathways work, moved common courses across programs to earlier terms

* + - 1. Horticulture AAS
         1. Added in Focus Area courses, FYE-101
         2. Total Credits change from 94-98 to 95-101
      2. Horticulture CC
         1. Added HOR-223, HOR-230, Removed
         2. Total credits change from 51-55 to 49-52
      3. Landscape Management AAS
         1. Total credits change from 94-97 to 95-98
         2. Added FYE-101
      4. Landscape Management AAS, Arboriculture Option
         1. Total credits change from 94-97 to 96-99
         2. Added FYE-101. Replaced BA-214 with WR-101
      5. Landscape Practices CC
         1. Total credits change from 44 to 42
         2. Removed HOR-123, HOR-244

*Motion to approve, approved*

* + 1. **Group 5: Human Services**
       1. Moved to 1/29/21 meeting
    2. **Group 6: ART/DMC Inactivations**
       1. Moved to 1/29/21 meeting
    3. **Group 7: OIT Engineering**
       1. Moved to 1/29/21 meeting
  1. **EFA Changes**
     1. EFA, Teaching and Education
        1. Moved to 1/29/21 meeting

1. **Old Business**
2. **New Business**
3. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: January 29, 2021 (8-9:30am)** |